



## Woodsmoke Reduction Pilot Project Vendor Requirements and Eligibility Fact Sheet



Thank you for helping to make this grant a reality! There are a number of eligibility requirements to participate as a Vendor for the Woodsmoke Reduction Pilot Program (Program). Only Vendors who have a signed agreement the District will be eligible to participate in the Program.

The following is a list designed to consolidate those requirements. Additional information can be found in the Vendor Agreement, or the Program Guidelines available on the District website: <http://www.ncuaqmd.org/index.php?page=woodsmoke.reduction>

### Estimates-

The existing uncertified wood stove, wood insert, or fireplace must be replaced with a certified wood, natural gas, propane, pellet stove or insert, or electric heat pump. Estimates must be itemized, and include verification of the make and model of the new, EPA-certified appliance meeting 2020 Emission standards. The estimate must state that it is for a basic stove (meaning that it will adequately and safely heat the square footage of the home). The basic estimate may be accompanied by an estimate that includes desired upgrades, which are to be paid by the customer separately. You may collect payment for the customer's upgrades at any time.

A Voucher will be issued to the customer for the amount of the estimate up to the amount of the grant awarded. Purchase of the stove is not permitted prior to a Voucher being issued. Installation must be completed within 90 days of Voucher being issued.

### Training-

Provide training on proper wood storage and wood burning practices (if applicable) and device operation and maintenance. Verification of training must be signed by the homeowner.

### Acceptance of voucher-

Vendors will be reimbursed by the District for the amount listed on the voucher once the installation is complete, the replaced device is properly dismantled and recycled, and required documents are submitted to the District. An authorized signature on the Voucher is required for payment.

### Invoice-

A bill of sale must be presented to the District stating the make and model of the stove that was purchased prior to our paying out on the Voucher.