North Coast Unified Air Quality Management District

707 L Street, Eureka, CA 95501 (707) 443-3093 www.ncuaqmd.org



Meeting of the North Coast Unified Air Quality Management District Governing Board of Directors

Thursday, March 18, 2021 at 10:30 a.m., Via Internet Teleconference – Zoom Video Conferencing

Join Zoom Meeting https://us02web.zoom.us/j/83556112157

Meeting ID: 835 5611 2157 Call in option: (669) 900-6833

PUBLIC ADVISORY: The District Office will not be open to the public due to COVID-19 concerns. Consistent with Executive Orders N-25-20 and N-29-20 from the Executive Department of the State of California and the Humboldt County Public Health Officer's March 19, 2020, Shelter In-Place Order, the meeting location will not be physically open to the public and Board Members will be teleconferencing into the meeting via Zoom Video Teleconference.

How to Observe the Meeting: To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting at www.zoom.us-Meeting-Code 835 5611 2157

How to Submit Public Comment: Members of the public may provide public comment before and during the meeting by sending comments to the Clerk of the Board by email at esquire@ncuaqmd.org. Such email comments must identify the agenda item number in the subject line of the email. The comments will be read into the record, with a maximum allowance of three minutes (approximately 500 words) per individual comment, subject to the Board Chair's discretion. If a comment is received after the agenda item is heard, but before the close of the meeting, the comment will still be included as a part of the written record of the meeting but will not be read into the record during the meeting.

Americans with Disabilities Act Accommodations: Any member of the public who needs accommodations should email the Clerk of the Board at support@ncuaqmd.org or by calling (707) 443-3093. The Clerk will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while maintaining public safety.

AGENDA

1.	10:30 A.M. Call to Order	Board Chai
2.	Roll Call	Clerk
3.	Additions and Deletions to Agenda	Board Chai
	CONSENT AGENDA	
4.	Consider Approving the Consent Agenda, Items for action, 4.1 through 4.3: The Board may approve the Consent Agenda by single motion in whole or in part with or without further discussion. Action Requested: Approve Consent Agenda Items 4.1 through 4.3.	Board Chai
4.1	By Consent, Approve Minutes of January 21, 2021 Board Meeting	
4.2	By Consent, Accept and File District Activity Report	
4.3	By Consent, Accept Additional Grant Funding for Air Monitoring Equipment and Authorize Its Expenditure in the FY 2020-21 Budget	
	REGULAR AGENDA	
5.	Public Comment Period (pursuant to Government Code section 54954.3(a))	Board Chai
6.	Increase District X-Factor by Consumer Price Index Action Requested: Approve Resolution 2021-2: Increase District X-Factor by Consumer Price Index (CPI)	APCO
7.	Approve Contract for Financial Audit Services Action Requested: Authorize APCO to enter into a Professional Service Contract with (<i>Board to be updated at meeting</i>) for Financial Auditing Services for the fiscal years ending June 30, 2018, 2019, & 2020	APCO
8.	Modification of Employee Job Descriptions Action Requested: Approve Proposed Updated Employee Job Descriptions for Administrative Support, Administrative Assistant, and Financial & Administrative Services Manager.	APCO

9.	Revise District Administrative Code – Part A <u>Action Requested</u> : Approve Proposed Revisions to District Administrative Code – Part A	APCO
10.	District Hearing Board Vacancies Action Requested: Provide Direction to APCO Regarding Recruitment of District Hearing Board Positions	APCO
11.	Discuss CARB's Clean Cars 4 All Program Action Requested: Accept and File Report	Deputy APCO
12.	 Closed Session: Conference for Labor Negotiations a. Personnel Performance Evaluation, APCO - Pursuant to Gov't. Code sec. 54957, and b. Labor Negotiations, Unrepresented Employee, APCO - Pursuant to Gov't Code sec. 54957.6 	Board Chair
13.	APCO Report	APCO
14.	Board Member Reports	Board Chair
15.	Adjournment	Board Chair

The next Board of Directors meeting is scheduled for Thursday, April 15, 2021 at 10:30 a.m. Via Internet Teleconference – Zoom Video Conferencing. Accommodations and access to NCUAQMD meetings for people with special needs must be requested of the Clerk in advance of the meeting.