

**North Coast Unified  
Air Quality Management District**  
707 L Street, Eureka, CA 95501  
(707) 443-3093  
[www.ncuaqmd.org](http://www.ncuaqmd.org)



**Meeting of the  
North Coast Unified Air Quality Management District  
Governing Board of Directors**

Thursday, May 19, 2022 at 10:00 a.m.,  
NCUAQMD District Office  
707 L Street, Eureka, CA 95501

**AGENDA**

- |           |                                       |                    |
|-----------|---------------------------------------|--------------------|
| <b>1.</b> | <b>10:00 A.M. Call to Order</b>       | <b>Board Chair</b> |
| <b>2.</b> | <b>Roll Call</b>                      | <b>Clerk</b>       |
| <b>3.</b> | <b>Changes or Deletions to Agenda</b> | <b>Board Chair</b> |

**CONSENT AGENDA**

- |            |  |                    |
|------------|--|--------------------|
| <b>4.</b>  | <b>Consider Approving the Consent Agenda, Items for action, 4.1 through 4.3:</b> The Board may approve the Consent Agenda by single motion in whole or in part with or without further discussion.<br><u>Action Requested:</u> Approve Consent Agenda Items 4.1 through 4.3. | <b>Board Chair</b> |
| <b>4.1</b> | By Consent, Approve Minutes of April 21, 2022 Board Meeting  |                    |
| <b>4.2</b> | By Consent, Accept and File District Activity Report   |                    |
| <b>4.3</b> | By Consent, Approve Account Transfer   |                    |

**REGULAR AGENDA**

- |           |   |                    |
|-----------|---|--------------------|
| <b>5.</b> | <b>Public Comment Period</b> (pursuant to Government Code section 54954.3(a)) | <b>Board Chair</b> |
|-----------|---|--------------------|

- |     |   |             |
|-----|---|-------------|
| 6.  | <b>Public Hearing: Proposed FY 2022-23 District Budget</b><br><u>Action Requested:</u> Close Public Hearing and Adopt the Proposed FY 2022-23 District Budget by Roll-Call Vote | APCO        |
| 7.  | <b>Discussion of Governing Board Member Mileage Reimbursement Allowance</b><br><u>Action Requested:</u> Accept and File   | APCO        |
| 8.  | <b>APCO Report</b>  | APCO        |
| 9.  | <b>Board Member Reports</b>   | Board Chair |
| 10. | <b>Adjournment</b>  | Board Chair |

The meeting rooms are ADA accessible. Accommodations and access to NCUAQMD meetings for people with special needs must be requested of the Clerk in advance of the meeting.

# Agenda Item: 1

## Call to Order

# Agenda Item: 2

## Roll Call

Agenda Item: 3  
Changes & Deletions  
to the Agenda

# Agenda Item: 4

## Consent Agenda

# Agenda Item: 4.1

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**Minutes of the Regular Meeting of the North Coast  
Unified Air Quality Management District Governing  
Board of Directors Meeting of  
April 21, 2022**

The meeting was called to order by Vice Chair Dan Frasier at 10:03 AM at the NCUAQMD  
District Office: 707 L Street, Eureka, CA

The meeting location was made available to the public.

**MEMBERS PRESENT:**

Rex Bohn	Humboldt County Supervisor
Dan Frasier	Trinity County Supervisor
Mike Wilson	Humboldt County Supervisor

**MEMBERS ABSENT:**

Chris Howard	Del Norte County Supervisor
Brett Watson	City of Arcata Councilmember

**STAFF PRESENT:**

Brian Wilson	APCO
Jason Davis	Deputy APCO
Penny Costa	Financial & Admin Services Division Manager
Erin Squire	Clerk of the Board

**OTHERS PRESENT:**

Nancy Diamond	District Counsel
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**Agenda Item 1: Call to Order**

**Agenda Item 2: Roll Call**

**Agenda Item 3: Changes or Deletions to the Agenda**

There were no changes or deletions to the agenda.

**Agenda Item 4: Consider Approving the Consent Agenda**

4.1: Approve Minutes of the March 17, 2022, Board Meeting

4.2: By Consent, Accept and File District Activity Report



A motion offered by Supervisor Bohn, duly seconded by Supervisor Wilson, to Adopt Consent Agenda Items 4.1-4.2 is hereby APPROVED by the North Coast Unified Air Quality Management District Board of Directors on this 21st day of April, 2022, by the following votes:

UNANIMIOUS PASS by the following vote:

Ayes:	Supervisor Bohn, Supervisor Frasier, and Supervisor Wilson (3)
Nays:	None (0)
Abstain:	None (0)
Absent:	Supervisor Howard and Councilmember Watson (2)

There was no public comment.

#### **Agenda Item 5: Public Comment**

There was no public comment.

#### **Agenda Item 6: Reserve Fund Status**

Staff provided an update on the Reserve Fund Status including encumbered and unencumbered funding. Board Member discussion ensued.

There was no public comment.

#### **Agenda Item 7: Public Hearing: Proposed FY 2022-23 District Budget**

The Public Hearing was Opened at 10:11 AM and Continued to the next Regular Board meeting on May 19, 2022.

The APCO introduced the Proposed 22-23 FY Operating Budget with a PowerPoint presentation. The presentation was not included in the published board packet and is attached.

Board Members had the opportunity to ask questions about specific budget line items, pension/OPEB liability, insurance premiums, and the overall financial status of the District. This included current, upcoming, and potential grant programs. Supervisor Wilson requested Staff look into grant programs focusing on electric vehicles (EVs), infrastructure for EVs, and potential partnerships with RCEA and HTA.

A motion offered by Supervisor Wilson, duly seconded by Supervisor Frasier to Open and Continue the Public Hearing to Approve the 21-22 FY Operating Budget is hereby APPROVED by the North Coast Unified Air Quality Management District Board of Directors on this 21st day of April, 2022 by the following votes:

UNANMIOUS PASS by the following vote:

Ayes: Supervisor Bohn, Supervisor Frasier, and Supervisor Wilson (3)  
Nays: None (0)  
Abstain: None (0)  
Absent: Supervisor Howard and Councilmember Watson (2)

There was no public comment.

### **Agenda Item 8: APCO Report**

The APCO reported out on the following:

- Commercial Harbor Craft Regulation
- CARB & CALSTART incentives for Clean Trucks and Buses
- Hearing Board Vacancies
- Reauthorization of Carl Moyer Program

Supervisor Wilson requested Staff share the Hearing Board vacancy announcement on Facebook and send the Board Members a direct link.

There was no public comment.

### **Agenda Item 9: Board Member Reports**

There were no Board Member reports

### **Agenda Item 10: Adjournment**

The Governing Board Meeting was adjourned at 11:03 AM.

### Clerk of the Board Certification:

I hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the North Coast Unified Air Quality Management District Board of Directors held at the above date and time.

DocuSigned by:  
*Erin Squire*  
22D06E014F12414...  
ERIN SQUIRE  
Clerk of the Board

4/25/2022 | 3:36 PM PDT  
Date

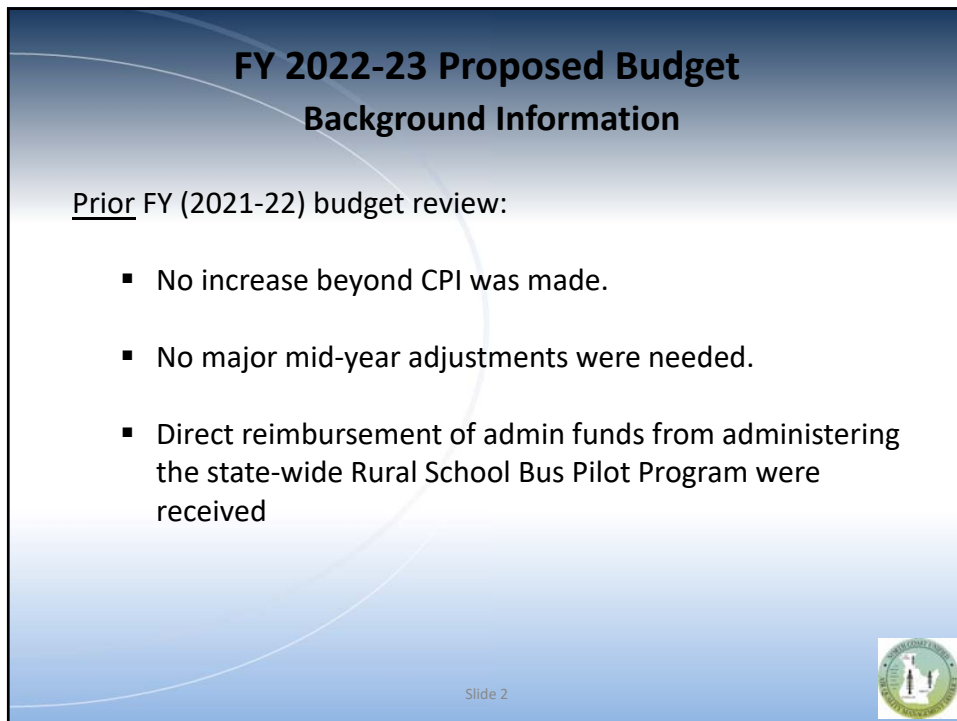

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# NCUAQMD Proposed Draft FY 2022-23 Budget

April 21, 2022

Slide 1




## FY 2022-23 Proposed Budget Background Information

Prior FY (2021-22) budget review:

- No increase beyond CPI was made.
- No major mid-year adjustments were needed.
- Direct reimbursement of admin funds from administering the state-wide Rural School Bus Pilot Program were received

Slide 2



## FY 2022-23 Proposed Budget Background Information

- ✓ Noticed per California Health & Safety Code, Section 40131.
- ✓ 30-day public comment period - began March 22, 2022.
- ✓ Initial public hearing - noticed – April 21, 2022.
- ✓ Public comment period ends at next scheduled Board meeting when final budget proposed/adopted.
- ✓ Proposed Draft Budget has been available for public review in the District office and on the website.
- ✓ No public comments have been received.

Slide 3



## FY 2022-23 Proposed Budget Unique Aspects to District Budgeting

- Revenue items can vary greatly (permits, applications, major source (Title V) fees on production/usage, fees based on emissions, grant admin, etc.).
- Expense items can vary greatly (wildfire response unfunded, Group Insurance rate increases, air monitoring station equipment repairs, grant admin, etc.).
- Reimbursement income from grants may not match grant amount allocated under agreement.
- Grant Administration funds may be received in a prior FY and spent from the Reserve Fund in another FY.
- Growing liability obligations: OPEB \$3.3million, Pension \$916k

Slide 4



## FY 2022-23 Proposed Budget Key Highlights

- Overall Proposed Budget is very similar to last adopted FY budget, except for an increase in a few key expense items.
- The current \$2.3 million dollar Operating Budget, includes management of \$24.5 million dollars in grant programs.
- The Proposed Budget includes CPI as previously approved.
- District operating expenses about the same except for outside support costs to determine OPEB & Pension debts.

Slide 5



## FY 2022-23 Proposed Budget Key Items Preventing a Balanced Budget

### Significant items on Income side:

- Loss of Major Title V source. [Budget Acct #43150]
- Actual revenue for the FY from grant reimbursements varies despite grant amount accepted; use of carryover.
- No increases (in X-Factor) to fee tables for permitted sources in 7 years beyond CPI.
- Down the road concern - Delay in Burn Permit Fees
  - Ongoing deferral of a needed burn permit fees increase
  - Regular income less revenue from waiving Burn Program fees for NS burn permits and Smoke Management Plans offset by prescribed fire grant. [#43050 and #43125]
- *Overall, roughly a \$20k decrease in income*

Slide 6



## FY 2022-23 Proposed Budget Key Items Preventing a Balanced Budget

### Significant items on Expense side:

- 2022 Increase in Group Insurance Plans by CalPERS – affected health plan premiums for both employees and retirees. [#60175, #60184]
  - Increase in pension liability (CalPERS) and pending larger increases due to possible pension fund losses (AUAL). [#60150]
  - Increase in Vehicle maintenance due to fuel costs. [#60950]
  - Over the years there have been steady increases in insurance (SDRMA), health insurance, software/online programs, communications, memberships (CSDA, CAPCOA, etc.), etc.
- Overall a \$140k increase in expenses

Slide 7



## FY 2022-23 Proposed Budget Preliminary Steps to Balance the Budget

- Initial changes already made in draft budget:
  - Unfunded one open staff position (Air Quality Specialist)  
- \$80k. [#60050]
  - Decreased Professional & Special Services (auditor, liability actuarials, legal, consulting support)  
- \$25k. [#60450]
- Difficult to have a true balanced budget until the Pension and OPEB liabilities are addressed – this will free up AUAL pension payment to CalPERS; Possible addition of line item to address OPEB liability.

Slide 8



## FY 2022-23 Proposed Budget

### Next Steps

- Contemplate a future increase to stationary source permit fees?
  - Last increase (beyond CPI) was 7 years ago in 2012-14 (then a small % each year for few years)
  - District Rule 400(B)(1)(a) – *“Determination of X-Factor Value: As part of the annual budgetary process for each fiscal year following the Base Year, the APCO shall identify the appropriate value for “X” necessary to achieve a balanced budget”*
  - Note: Generally a increase of 3% to X-Factor equates to about \$35k in revenue increase; A 10% increase to X-Factor equates to about \$85k in revenue increase

Slide 9



## FY 2022-23 Proposed Budget

### Next Steps

- Still some changes pending for final proposed budget (grants, etc.) that may affect the bottom line; Get budget as close as possible to balancing.
- Suggest at the May Board meeting, move forward with minor deficit:
  - Rely upon using Reserve for remaining deficit (if necessary).
  - Allows time for addressing and managing the Pension and OPEB liabilities over the next year that will provide some financial clarity.

Slide 10





**Proposed Draft  
FY 2022-23 Budget**

Discussion/Questions



Slide 11



# Agenda Item: 4.2

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**TO:** North Coast Unified Air Quality Management District Board

**FROM:** Brian Wilson, APCO

**SUBJECT:** District Activity Report

**DATE:** May 19, 2022

**ACTION REQUESTED:** By Consent, Accept and File District Activity Reports

**SUMMARY:**

Attached is a summary of the major District activities logged during the reporting period.

## 2022 Activity Report

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Totals	2021 Totals
Complaint Responses - General	0	3	3	3									9	32
Complaint Responses - Open Burning	8	23	21	26									78	105
Permissive Burn Days	31	28	31	30									120	264
Non-Permissive Burn Days ("No Burn Day")	0	0	0	0									0	98
Permissive Burn Days (%)	100%	100%	100%	100%										
Standard (Residential) Burn Permits Issued	778	397	271	136									1,582	3,606
Non-Standard Burn Permits Issued	690	639	291	177									1,797	3,038
No Burn Day Permits Issued	0	0	0	0									0	6
Smoke Management Plans (SMP) Reviewed	11	10	22	15									58	109
SMP Burn Authorizations Issued	138	159	150	98									545	1,032
Stationary Source Permits Issued (new)	1	0	3	5									9	19
Stationary Source Permits Issued (amended)	4	2	6	0									12	9
Stationary Source Permit Apps. Received	5	2	7	3									17	24
Stationary Source De minimus Determination	0	0	0	4									4	0
Inspections - Major Sources	1	0	0	2									3	25
Inspections - Minor Sources	16	4	19	53									92	127
Inspections - Mobile Sources	0	0	0	0									0	2
Inspections - Asbestos	0	0	0	0									0	3
Asbestos Notifications Processed	2	3	6	7									18	60
Notice(s) of Violation (NOVs) Issued	1	3	3	10									17	12
Environmental Documents Reviewed	3	4	2	1									10	40
Grants Paid: Woodstove	0	0	0	0									0	2
Grants Paid: Moyer	0	0	0	1									1	5
Grants Paid: FARMER	0	0	0	0									0	0
Grants Paid: Rural School Bus	2	4	6	0									12	42

## Air Monitoring Report for May 2022

### Air Monitoring Data Summary:

The purpose of this status report is to summarize the ambient air quality data available for the period of February 2022.

- There was one Equivalent Method (FEM) PM<sub>10</sub> exceedances of the State Ambient Air Quality Standard recorded during the reported period. It occurred on February 10<sup>th</sup> in Eureka.
- No Federal Reference Method (FRM) PM<sub>2.5</sub> 24 Hour data is available for the current reporting period. The data from the 2021 year is instead presented in the graph below.
- There were no non-FEM PM<sub>2.5</sub> 24 Hour exceedances of the State and Federal Ambient Air Quality Standard recorded during the period.
- There were no O<sub>3</sub>, SO<sub>2</sub>, NO<sub>2</sub>, or CO exceedances of the State or Federal Ambient Air Quality Standard recorded during the period.

### Particulate Levels in Relation to CA Ambient Air Quality Standards

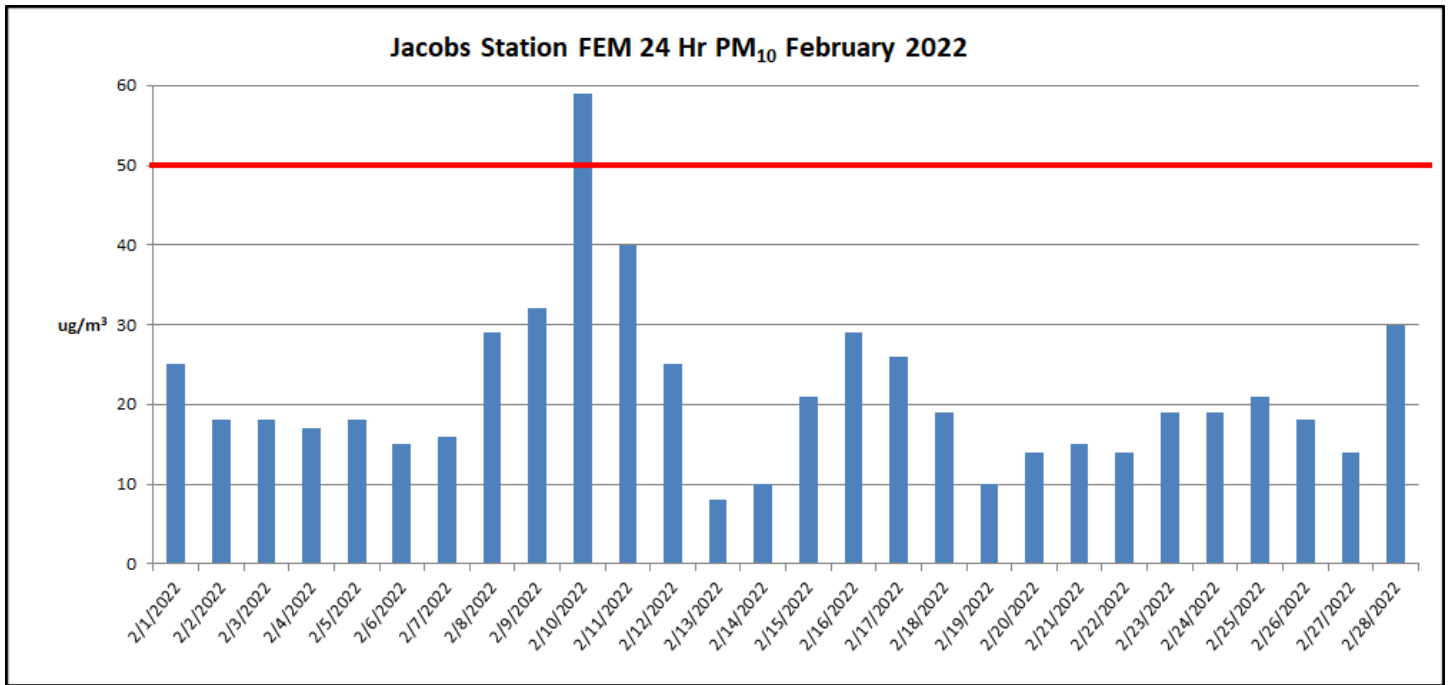
	Jacobs	Crescent City	Weaverville
<b>Max FEM 24-hour PM<sub>10</sub></b> (February 2022)	118%	NA	NA
<b>FEM PM<sub>10</sub> Rolling Arithmetic Mean</b> (March 2021- February 2022)	108%**	NA	NA
<b>Max FRM 24-hour PM<sub>2.5</sub></b> (November-December 2021)	46%	NA	NA
<b>FRM PM<sub>2.5</sub> Rolling Arithmetic Mean</b> (January-December 2021)	58%	NA	NA
<b>Max non-FEM 24-hour PM<sub>2.5</sub></b> (February 2022)	NA	60%*	63%*
<b>Non-FEM PM<sub>2.5</sub> Rolling Arithmetic Mean</b> (March 2021- February 2022)	NA	51%*	321%**

- Data unavailable

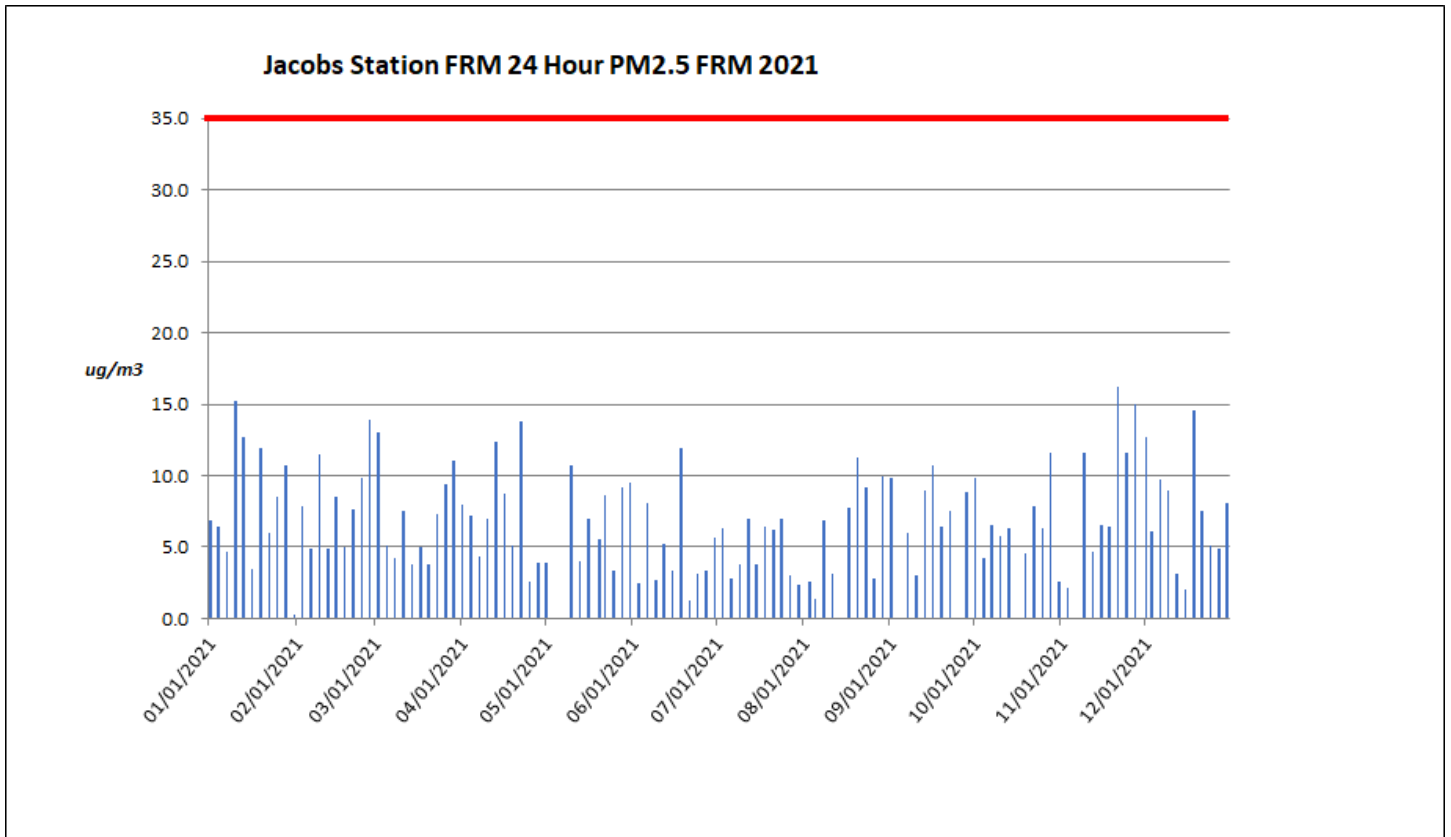
\* Instrument not used for Federal Attainment Designation

\*\* Includes wildfire data which is excluded from attainment designation decisions

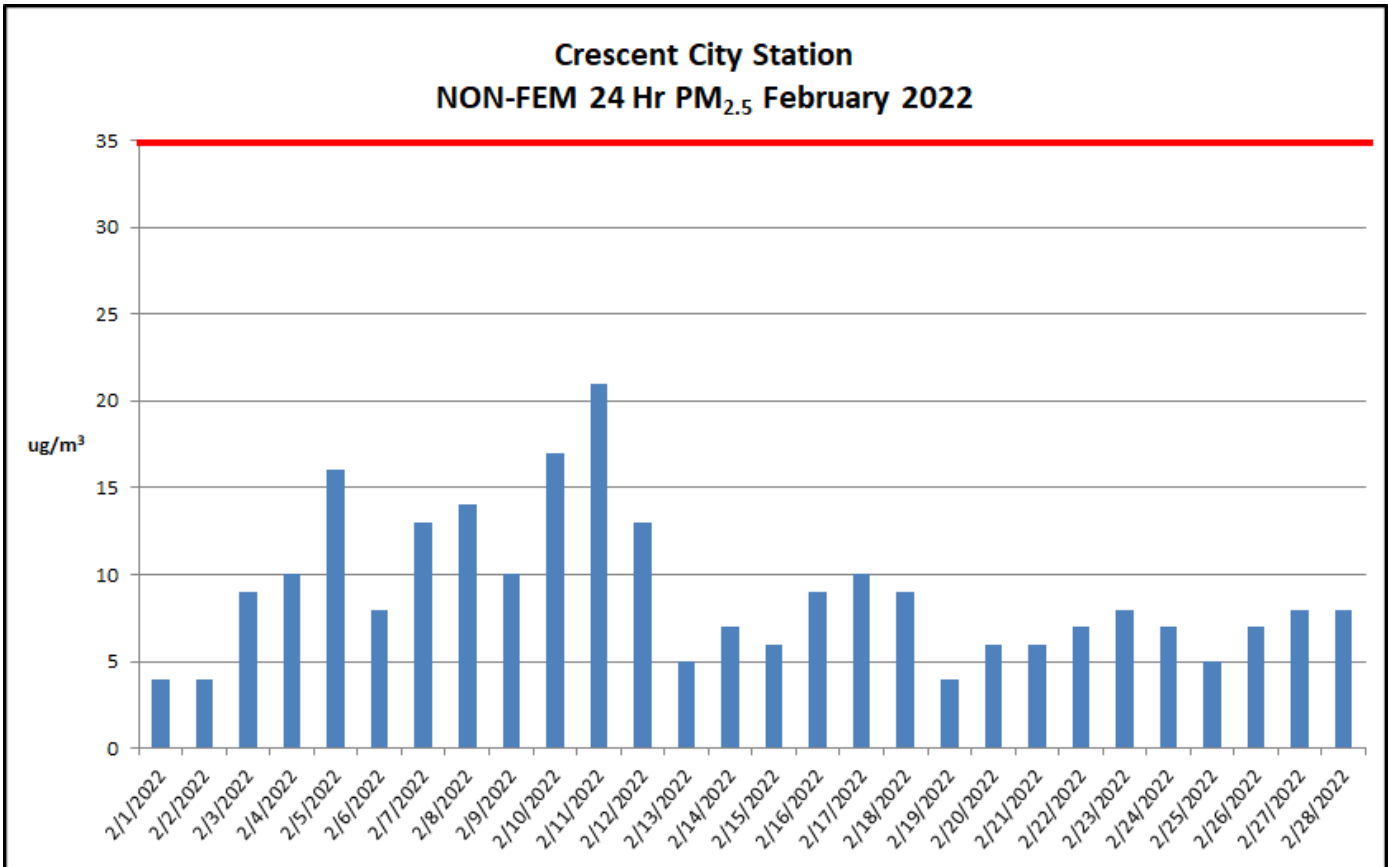
Detailed Graphs:



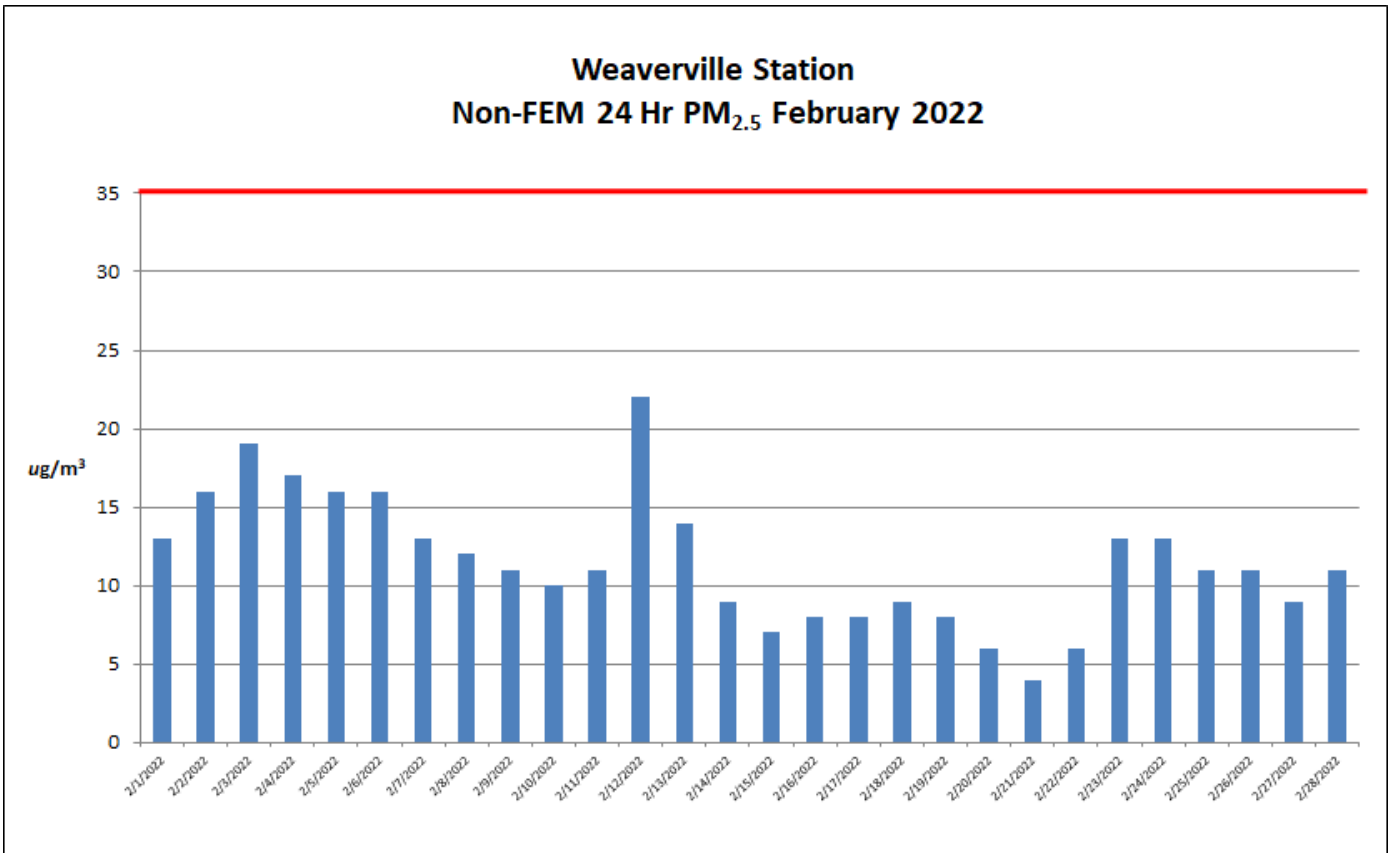
- 24 Hour California AAQS is 50  $\mu\text{g}/\text{m}^3$ , Federal AAQS is 150  $\mu\text{g}/\text{m}^3$ .
- California Annual Arithmetic Mean AAQS is 20  $\mu\text{g}/\text{m}^3$ .
- Humboldt County is classified as non-attainment for this pollutant.



- Federal AAQS is 35  $\mu\text{g}/\text{m}^3$ . There is no separate state standard.



- Federal AAQS is 35 ug/m<sup>3</sup>. There is no separate state standard.



- Federal AAQS is 35 ug/m<sup>3</sup>. There is no separate state standard.

# Agenda Item: 4.3

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**TO:** North Coast Unified Air Quality Management District Board

**FROM:** Brian Wilson, APCO

**SUBJECT:** Account Transfers

**DATE:** May 19, 2022

**ACTION REQUESTED:** By Consent, Authorize Account Transfer

**SUMMARY:**

At this time, our Financial & Administrative Services Manager indicates only one account transfer is recommended at this time for the FY 2021-22 Budget, which will not result in an increase or decrease in the current adopted budget. The Board has previously provided the APCO authority to make inter-account transfers within specific budget accounts, with the Board retaining authority to approve transfers between major account sections.

Overall, budgeted income and expenses are essentially where we would expect them to be at a mid-year. However, there was an unanticipated increase in the account for Safety Equipment (#60855), due to COVID related impacts (sanitizer, etc.) and result of several new employees (safety shoe allowance). The Board has previously authorized inter-account transfers among sub-accounts under the same grouping, however Safety Equipment (#60855) is the only account under the Safety Equipment & Supplies grouping and therefore this transfer from Appropriation for Contingencies (#58000) requires Board approval.

Listed below is a summary of the account transfer requested:

<b>Proposed Account Transfer(s)</b>					
<b>From Acct#</b>	<b>Account Name</b>	<b>Amount</b>	<b>To Acct #</b>	<b>Account Name</b>	<b>Amount</b>
58000	Appropriation for Contingencies	\$500	60855	Safety Equipment	\$500
	<b>Total</b>	\$500		<b>Total</b>	\$500

Therefore, it is recommended that the Board approve a fund transfer of \$500 from Account #58000, Appropriation for Contingencies, to Account #60855, Safety Equipment.



# Agenda Item: 5

## Public Comment Period

# Agenda Item: 6

**North Coast Unified  
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**TO:** North Coast Unified Air Quality Management District Board

**FROM:** Brian Wilson, APCO

**SUBJECT:** Proposed FY 2022-23 District Budget

**DATE:** May 19, 2022

**ACTION REQUESTED:** Close Public Hearing and Adopt the Proposed FY 2022-23 District Operating Budget by Roll Call Vote

**SUMMARY:**

Attached is the final draft of the Proposed FY 2022-23 District Budget. No public comments have been received regarding the proposed budget.

Staff will provide additional information at the meeting and answer any questions. The Board is requested to close the Public Hearing and adopt the Proposed FY 2022-23 District Budget by roll-call vote.

# North Coast Unified Air Quality Management District - Proposed FY 2022-23 Budget

ACCOUNT NUMBER	ACCOUNT NAME	FY 2021-22 ADOPTED	FY 2022-23 DRAFT	DESCRIPTION AND DETAILS OF ACCOUNTS
<b>REGULAR INCOME</b>				
<b>PERMITS</b>				
43050	Non-Standard Burn Permits	120,000	120,000	The Burn Program under District Reg II locally implements CCR Title 17 requirements for open burning. The larger permit is a "Non-Standard" Burn Permit (and may allow other types of burning such as property development, hazard reduction, prescribed burns, etc.). Current fees are tiered for the size of the burn and vary from \$40 (burns<1 acre mt), \$80 (1-10 acres), \$500 (100-300 acres), \$1,250 (burns>300 acres).
43100	Standard Burn Permits	60,000	70,000	The Burn Program under District Reg II local implements CCR Title 17 requirements for open burning. The smaller permit is a "Standard" Burn Permit that is typically for most residential properties. Current fee is \$20.
43125	Smoke Management Plans (SMPs)	-	-	SMP's are required in conjunction with some Non-Standard Burn Permits when burning could impact a sensitive receptor (school, hospital, centers, homes, etc.) and/or the amount of material to be burned exceeds that outlined in District rules. SMP's are each reviewed and approved, and burning must be done within prescription with a Burn Authorization on a Burn Day. Current Fee is \$65.
43150	Title V Permits	290,000	290,000	The 1990 Amendments to the Federal Clean Air Act (CAA) include a comprehensive operating permit program in Title V (40 CFR Part 70). The Title V permit combines, in a single document, all Federal CAA requirements that apply to these "Major" sources. The District has identified four facilities that are considered Major sources and are subject to the Title V permit program requirement: DG Fairhaven, Pacific Gas & Electric, and Humboldt Sawmill Company.
43160	Synthetic Minor Permits	4,000	4,200	Synthetic Minor Sources are not considered a Major (Title V) source because permit conditions restrict operation so that its potential to emit emissions are below that for a Major source.
43200	Permits to Operate (PTOs)	200,000	205,000	Annual renewal permit fees for Minor stationary source(s) of emissions and mobile equipment under existing PTOs, such as diesel engines, hot mix asphalt plants, crematories, etc. District fees established pursuant to H&SC Section 42311.
43250	Authority To Construct (ATC) Permits	15,000	15,000	Initial construction permit fees for stationary source and mobile equipment, such as diesel engines, hot mix asphalt plants, crematories, GDFs, etc. Applications received can vary depending on economy, construction activity, etc.
43300	Vapor Recovery Permits	86,900	85,000	Vapor recovery permits are required by District regulations for gas stations (Gasoline Dispensing Facilities-GDFs), bulk terminals, and for Soil Vapor Extractions (SVE).
<b>TOTAL</b>		<b>775,900</b>	<b>789,200</b>	
<b>FEES</b>				
44025	District share State-wide PERP Fees	20,000	24,000	Under state law, owners or operators of portable diesel engines and certain other types of equipment can register their units under ARB's statewide Portable Equipment Registration Program (PERP) in order to operate their equipment throughout California. These funds represent the District's share of inspection fees for registrations.
44050	Emission Reduction Fees	-	-	Pursuant to federal, state, and local laws, voluntary, unrequired emission reductions initiated by stationary sources which are real, permanent and validated may be banked and used for offset credit toward non-attainment pollutants.
44150	Application Fees	2,000	3,000	Application fees for permits such as ATCs, existing permit revisions, and existing equipment not under permit (PTOs). Applications received can vary depending on economy, construction activity, etc.
44200	ATCM Regulation(s) Fees	250	150	Fees associated with State Air Toxic Control Measures (ATCMs) including Naturally Occurring Asbestos (NOA) mitigation plans.
44250	Asbestos NESHAP Fees	20,000	15,000	The EPA minimizes asbestos emission exposure through the National Emission Standards for Hazardous Air Pollutants (NESHAP) pursuant to 40 CFR Part 61. The Asbestos NESHAP provisions require notification and inspection prior to building demolition activity. Fees cover the review and approval of applicators and the issuance of asbestos abatement permits. Applications received can vary depending on economy, construction activity, etc.
44350	GHG Fees	135,000	130,000	Applies to sources which have potential to emit Greenhouse Gases (GHGs) such as stationary sources and those affected by the state refrigerant management program. This covers tracking, permitting, inspecting, and emission inventory management.
44400	Hearing Board & Excess Emission Fees	-	-	Under limited conditions, stationary sources may apply for a variance from District regulations by submitting a petition to the District Hearing Board. This account tracks Hearing Board petition fees and Excess Emission Fees.
44510	Hot Spots Emission Inventory	2,500	-	On a quadrennial basis, the District bills stationary sources in accordance with Regulation IV, Rule 407(3.2) for cancerous and non-cancerous health effects. The billing covers the cost of updating emissions inventory per AB2588, Hot Spots.
44600	Air Monitoring Funds (Designated)	93,200	90,000	All permitted sources (PTOs, Vapor Recovery, etc.) pay an air monitoring fee that is designated toward support of the District's Air Monitoring network and activities.
44900	Other Fees	-	-	Miscellaneous fees that do not fall into other fee accounts such as expedite fees, outside contract engineering, permit modifications,
<b>TOTAL</b>		<b>272,950</b>	<b>262,150</b>	
<b>PENALTIES</b>				
46050	Settlements, Civil	20,000	20,000	Revenue collected from the District's Civil Penalty Fee Program established pursuant to H&SC Section 42402.5 and 42403. The amount Notice of Violations (NOVs) varies each year. This amount can vary quite a bit, but generally there are always payments associated with NOVs each year.
46100	Late Payments	-	-	Assessment of late payments on past due invoices.
<b>TOTAL</b>		<b>20,000</b>	<b>20,000</b>	

# North Coast Unified Air Quality Management District - Proposed FY 2022-23 Budget

ACCOUNT NUMBER	ACCOUNT NAME	FY 2021-22 ADOPTED	FY 2022-23 DRAFT	DESCRIPTION AND DETAILS OF ACCOUNTS
<b>STATE FUNDS</b>				
47050	Subvention, Base	103,200	103,200	Air districts received State Subvention funds because the Legislature recognized that the districts face a number of program mandates under state law that cannot be fully funded (or in some cases, funded at all) through fees on stationary sources or with motor vehicle registration surcharge funds. There are specific requirements and limits for which this money can be used. Under H&SC Section 39802, Base Subvention funding is provided/subvened at a rate of up to \$0.23 per capita but not less than \$34,000 (\$18,000 each county).
47055	Subvention, Supplemental	30,000	30,000	Supplemental Subvention funding received under H&SC 39810 are for programs or expenditures that have been allocated per the District's yearly application and approved by the State. Funds could be targeted for activities such as staff training, rule/SIP revisions, public outreach, unrecovered enforcement costs, supplemental air monitoring equipment and supplies, etc.
47060	CARB AB 617 Community Air Protection Grant Agreement Funding	-	-	Direct reimbursement funding under grant agreement for AB 617 Community Air Protection Program activities such as source evaluations, plan preparation, monitoring, community meetings, reduction plans, emissions reporting, and BARCT implementation. Grant agreement may be amended in future years.
47065	CARB AB 197 Emission Inventory Grant Agreement Funding	9,500	9,500	Direct reimbursement funding under grant agreement for AB 197 Emission Inventory activities to review and update emission inventory data in the California Emissions Inventory Development and Reporting System (CEIDARS) database. Annual funding tentatively \$8,500/yr, and grant agreement may be amended in future years. Anticipate annual requests for reimbursement of activities.
47070	CARB Oil & Gas Regulation Grant Agreement Funding	1,000	1,000	Direct reimbursement funding under grant agreement for implementation and enforcement of facilities subject to the CARB Oil & Gas Regulations. The District currently only has one facility that meets the applicability. Anticipate annual requests for reimbursement of activities.
47315	CARB Prescribed Burn Grant Program	100,000	115,000	Direct reimbursement funding under grant agreement for activities that support statewide increase in prescribed fire as envisioned in SB1260/SB960 with CAL FIRE. Under contract with CARB, CAPCOA implements pass through funding to districts via MOA requirements. Each CARB FY grant agreement is for two years implementation. The District uses these funds to offset fee waivers for Non-Standard Burn Permits and Smoke Management Plans (SMPs) associated with prescribed fire projects, wildfire fuel-reducing Air Curtain Incinerators, and costs associated with prescribed fire-wildfire public outreach activities.
47110	EPA 103 Grant - Air Monitoring PM2.5	32,418	9,100	EPA PM2.5 Grant funds that directly fund District PM2.5 air monitoring efforts (labor, equipment, monitor, etc.)
<b>TOTAL</b>		<b>276,118</b>	<b>267,800</b>	
<b>GRANT ADMINISTRATION FUNDS</b>				
48150	AB923 DMV Surcharge - Admin	17,000	17,000	Administration portion of the AB923 DMV Surcharge (\$2 per vehicle). Administration limited to 6.25% of grant funding pursuant to H&SC 44233.
47331	RSBPP Grant Admin (YR 2)	25,000	25,000	Admin income from direct reimbursement of costs incurred with the administration of the Rural School Bus Pilot Program (RSBPP) for YR 2
47332	RSBPP Grant Admin (YR 3)	50,000	75,000	Admin income from direct reimbursement of costs incurred with the administration of the Rural School Bus Pilot Program (RSBPP) for YR 3
47333	RSBPP Grant Admin (YR 4)	25,000	25,000	Admin income from direct reimbursement of costs incurred with the administration of the Rural School Bus Pilot Program (RSBPP) for YR 4
47215	State Woodsmoke Reduction Grant Admin (YR 2)	-	-	Admin income from the CARB Woodsmoke Reduction Grant (YR 2) which provides 9.5% for administrative expenses (0.5% for CAPCOA oversight).
47301	DERA Grant Admin	-	-	Admin income from administering CARB's allocation of EPA DERA Grant funds which are spent in conjunction with the RSBPP grant funds.
<b>TOTAL</b>		<b>117,000</b>	<b>142,000</b>	
<b>AB2766 DMV SURCHARGE FUNDING</b>				
48000	AB2766 DMV Surcharge Funding	635,000	635,000	AB2766 Surcharge Funding pursuant to H&SC Sections 44223 and 44225, which authorizes the District to collect up to \$4 per vehicle registered within the District's jurisdiction.
<b>TOTAL</b>		<b>635,000</b>	<b>635,000</b>	
<b>MISCELLANEOUS FUNDS</b>				
49350	Other Miscellaneous Income	2,500	2,500	Miscellaneous items not covered by other accounts such fees received for public records requests, District credit card rebates, refund of electricity used for onsite charging stations, etc.
<b>TOTAL</b>		<b>2,500</b>	<b>2,500</b>	
<b>INTEREST</b>				
80050	Interest, General Account	15,000	15,000	Interest earned on funds held by the Humboldt County Treasurer.

North Coast Unified Air Quality Management District - Proposed FY 2022-23 Budget

ACCOUNT NUMBER	ACCOUNT NAME	FY 2021-22 ADOPTED	FY 2022-23 DRAFT	DESCRIPTION AND DETAILS OF ACCOUNTS
<b>TOTAL</b>		<b>15,000</b>	<b>15,000</b>	
	<b>TOTAL REGULAR INCOME</b>	<b>2,114,468</b>	<b>2,133,650</b>	
<b>REGULAR EXPENSE</b>				
<b>APPROPRIATION FOR CONTINGENCIES</b>				
58000	Appropriation for Contingencies	25,000	25,000	Contingency funds are used to address unanticipated fiscal liabilities and changes in the operational activities of the District, which may occur in the course of the year. Contingency funds represent the District's budgeted non-obligated fund. Many of the District's activities require advance funding to receive direct reimbursement.
<b>TOTAL</b>		<b>25,000</b>	<b>25,000</b>	
<b>SALARIES &amp; WAGES</b>				
60050	Salaries & Wages	1,010,000	1,040,000	Projected annual base salary and wages for 12 1/2 permanent employees, including any COLA or merit increases.
60100	Outside contract employee(s)	30,000	-	Costs for temporary and part time employees as outside contractor/support who are not eligible for standard employee benefits.
60125	Overtime	1,000	1,000	Wages paid for overtime work.
60150	Retirement - CalPERS	272,500	284,500	The District pays a percentage of gross wages and an annual lump sum amount for the Annual Unfunded Accrued Liability (AUAL). PERS rates and AUAL are established through an actuarial valuation. Costs increase due to the District's pension obligation/debt - this year the AUAL amount represents almost 30% of the total payment to CalPERS.
60175	Employees' Group Insurance	336,500	390,000	District employees are covered under PERS insurance (California Public Employees Retirement System's health insurance plan).
60184	Retirees' Group Insurance	35,335	84,000	This account reflects the cost for retirees' health insurance coverage. This is considered part of the District's Other Post Employment Benefits (OPEB) debt obligation.
60186	SDRMA Dental, Vision, Life Insurance	17,655	17,400	This account reflects the cost of the Special District Risk management Authority (SDRMA) ancillary benefits (which include Dental, Vision and Basic Life insurance for employees).
60190	Workers' Compensation Insurance	12,000	12,000	Workers' compensation insurance is paid yearly and is determined based on a combination of State rates and claims experience.
<b>TOTAL</b>		<b>1,714,990</b>	<b>1,828,900</b>	
<b>PAYROLL TAXES</b>				
60225	Medicare & Social Security Tax	15,080	15,080	The Medicare tax rate is 1.45% of taxable wages, with no wage limit.
60250	CA Taxes, Unemployment Insurance & ETT	2,450	2,450	These taxes are calculated by applying the 2022 contribution rates of 1.5% for State Unemployment Insurance (SUI) and 1% for Employment Training Tax (ETT) to the first \$7,000 wages per employee per calendar year period.
<b>TOTAL</b>		<b>17,530</b>	<b>17,530</b>	
<b>INSURANCE</b>				
60350	General Liability, E&O	25,000	25,000	Premiums for public liability, property damage including fire, burglary, and vehicle coverage, errors and omissions coverage, boiler and money insurance coverage. This expense also includes a rider for various air monitoring stations.
<b>TOTAL</b>		<b>25,000</b>	<b>25,000</b>	
<b>PROFESSIONAL SERVICES</b>				
60450	Professional & Special Services	125,000	100,000	Professional and specialized services including financial and auditing services, legal services, outside consulting/support, etc.
<b>TOTAL</b>		<b>125,000</b>	<b>100,000</b>	
<b>REPAIRS &amp; MAINTENANCE</b>				
60550	Maintenance, Computers & Programs	28,500	28,500	General maintenance costs for computers, software, licenses, and proprietary programs (IT costs, Smartsheet, DocuSign, Zoom, QuickBooks, Google/Gmail, payroll, server, website support, software licences, etc.)
60575	Maintenance, Building	5,000	5,000	Building maintenance and repair costs to building.
60580	Maintenance, Equipment & Miscellaneous	8,000	8,000	Maintenance activity for equipment not specified in other maintenance accounts (landscape maintenance, etc.).
60590	Maintenance, Equip. & Misc.-Air Monitoring	15,000	15,000	Repairs and maintenance of air monitoring stations.
60585	Household & Janitorial	6,700	6,700	General janitorial costs for office and garbage pick-up service.
<b>TOTAL</b>		<b>63,200</b>	<b>63,200</b>	

# North Coast Unified Air Quality Management District - Proposed FY 2022-23 Budget

ACCOUNT NUMBER	ACCOUNT NAME	FY 2021-22 ADOPTED	FY 2022-23 DRAFT	DESCRIPTION AND DETAILS OF ACCOUNTS
<b>SAFETY EQUIPMENT &amp; SUPPLIES</b>				
60855	Safety Equipment	1,000	1,000	Safety equipment such as safety shoes and/or gear for inspections. Includes COVID-19 supplies.
<b>TOTAL</b>		<b>1,000</b>	<b>1,000</b>	
<b>TRANSPORTATION &amp; TRAVEL</b>				
60950	Vehicles - Gas, Maintenance & Repairs	10,000	13,000	Costs of vehicles' gas, maintenance and repairs including fuel, auto detailings, annual safety checks, oil changes, and car washes.
61050	Transportation & Travel - Staff	8,000	8,000	Costs of all transportation including the reimbursement to staff for the costs of meals and lodging, commercial transportation, allowance for use of private vehicles and other travel costs.
61060	Transportation & Travel - APCO	4,000	4,000	Costs of all transportation associated with the APCO including the reimbursement of the costs of meals and lodging, commercial transportation, allowance for use of private vehicles and other travel costs.
61075	Transportation & Travel - Board of Directors	4,000	4,000	Travel expenses for governing and hearing board members and District counsel, such as mileage and lodging reimbursements.
<b>TOTAL</b>		<b>26,000</b>	<b>29,000</b>	
<b>COMMUNICATIONS</b>				
62050	Communications - General Office	16,000	18,000	Cost of communications services, including monthly telephone at the office and cell phone costs.
62060	Communications - Internet	3,000	3,000	Cost of internet communications at various district sites.
<b>TOTAL</b>		<b>19,000</b>	<b>21,000</b>	
<b>UTILITIES</b>				
63050	Utilities - Electric & Gas	9,500	10,000	Gas and electric service to the office & various air monitoring stations.
63100	Water & Sewer	1,000	1,000	Water and sewer service to the office.
<b>TOTAL</b>		<b>10,500</b>	<b>11,000</b>	
<b>SPECIAL DISTRICT EXPENSE</b>				
64050	Special District Expense - General	8,000	8,000	Other District expenses in this category include payments to Board members at \$100 per meeting (H&SC 40154), etc.
64075	Training	4,500	4,500	Employee education and training expenses (registration and class fees).
64100	Memberships & Subscriptions	10,000	12,000	Costs of necessary memberships, subscriptions, and/or licenses (CAPCOA membership, CSDA, etc.).
64150	Public Education	1,000	1,000	Various public education programs and outreach not included in other programs' outreach or expense accounts (i.e. funding provided directly by the District).
<b>TOTAL</b>		<b>23,500</b>	<b>25,500</b>	
<b>OFFICE EXPENSE</b>				
65050	Postage	7,000	5,000	Stamps, metered mail and bulk mail postage.
65100	Office Supplies	7,000	7,000	Office supplies include expendable items such as pens, pencils, ink & toner cartridges, copy paper, binders, envelopes, etc.
65200	Publications & Legal Notices	5,000	5,000	District costs of publications legally required for reports and notices, and includes costs of public notices.
65225	Printing Costs	2,000	2,000	Printing costs such as printing permit forms and other District publications.
65250	Rents & Leases - Building	1,900	2,040	Rental expense for storage unit at an estimated \$170 per month.
65255	Rents & Leases, Building - Air Monitoring	600	600	Eureka (Alice Birney) Air Monitoring Station monthly rent at \$50 per month.
65300	Rents & Leases - Equipment	4,500	4,500	Rent and lease of equipment, including postage meter and copier leases.
65350	Office Services	6,000	6,000	Other misc office expense for services (Office/building security system, office printing/copier services, etc.).
<b>TOTAL</b>		<b>34,000</b>	<b>32,140</b>	
<b>CAPITAL OUTLAY</b>				
66075	Equipment <\$5,000	10,000	10,000	Small tools, computer-related and office equipment.
66080	Air Monitoring Equipment <\$5,000	10,000	10,000	Small tools and equipment associated with air monitoring.
66100	Fixed Assets >\$5,000	-	-	Major modifications to real property, replacement of vehicles, or purchase of other assets.
66105	Fixed Assets - Air Monitoring >\$5,000	23,318	30,000	Purchase of new equipment for air monitoring stations.
<b>TOTAL</b>		<b>43,318</b>	<b>50,000</b>	

# North Coast Unified Air Quality Management District - Proposed FY 2022-23 Budget

ACCOUNT NUMBER	ACCOUNT NAME	FY 2021-22 ADOPTED	FY 2022-23 DRAFT	DESCRIPTION AND DETAILS OF ACCOUNTS
<b>GRANT ADMINISTRATION EXPENSE</b>				
67601	RSBPP Grant Admin (YR 2) - Expense	10,000	10,000	Admin income expensed from direct reimbursement of costs incurred with the administration of the Rural School Bus Pilot Program (RSBPP) for YR 2
67602	RSBPP Grant Admin (YR 3) - Expense	30,000	55,000	Admin income expensed from direct reimbursement of costs incurred with the administration of the Rural School Bus Pilot Program (RSBPP) for YR 3
67603	RSBPP Grant Admin (YR 4) - Expense	10,000	10,000	Admin income expensed from direct reimbursement of costs incurred with the administration of the Rural School Bus Pilot Program (RSBPP) for YR 4
67625	State Woodsmoke Reduction Grant Admin (YR 2) - Expense	-	-	Admin income expensed from direct reimbursement of costs incurred with the administration of the State Woodsmoke Reduction Grant (YR 2)
67610	DERA Grant Admin - Expense	-	-	Admin income expensed from administering CARB's allocation of EPA DERA Grant funds which are spent in conjunction with the RSBPP grant funds.
67630	CARB Prescribed Burn Grant Program - Expense	10,000	25,000	Admin income expensed from direct reimbursement costs incurred with the administration of CARB Prescribed Burn Program Grant.
<b>TOTAL</b>		<b>60,000</b>	<b>100,000</b>	
<b>FUNDS TO OTHER AGENCIES</b>				
68200	CARB Air Toxic "Hot Spots" Program	1,500	1,500	Fees collected by the District and passed through to CARB for CARB's Air Toxic "Hot Spots" Program.
68290	Burn Permit Fees to Fire Agencies	12,000	12,000	The District provides \$3 for every Standard Burn Permit issued to each local fire agency.
68410	CARB AB 617 Community Air Protection Grant Agreement Funding	-	-	
<b>TOTAL</b>		<b>13,500</b>	<b>13,500</b>	
<b>MISCELLANEOUS EXPENSE</b>				
69100	Uncategorized Expenses	-	-	
69150	Bad Debt/Unpaid Fees/Write-offs	-	-	Unpaid invoices and deductions in fees due to the District.
<b>TOTAL</b>		<b>-</b>	<b>-</b>	
<b>BANK FEES &amp; INTEREST EXPENSE</b>				
70125	Bank Fees & Charges	1,500	1,500	Regular banking fees associated with checking accounts.
70130	Credit Card Expense	6,500	6,500	Bank fees associated with credit card transactions.
70150	Late Fees	-	-	
<b>TOTAL</b>		<b>8,000</b>	<b>8,000</b>	
	<b>TOTAL REGULAR EXPENSE</b>	<b>2,209,538</b>	<b>2,350,770</b>	

<b>2,133,650</b>	<b>Total FY 22/23 Income</b>
<b>2,350,770</b>	<b>Total FY 22/23 Expense</b>
<b>-217,120</b>	
<b>66,089</b>	Contribution of FY 22/23 Grant Programs which have a fixed admin % (does not include direct/reimbursement grant admin)
<b>-151,031</b>	



# North Coast Unified Air Quality Management District - Proposed FY 2022-23 Budget

ACCOUNT NUMBER	ACCOUNT NAME	FY 2021-22 ADOPTED	FY 2022-23 DRAFT	DESCRIPTION AND DETAILS OF ACCOUNTS
<b>GRANTS &amp; SPECIAL INCOME</b>				
<b>CARL MOYER GRANT INCOME</b>				
47100	Carl Moyer Program Grant (Yr 23)	290,653	505,617	The CARB Carl Moyer Program Grant provides grant incentives for purchasing lower-emission heavy-duty diesel engines. Funding typically covers the cost difference between a new heavy-duty diesel engine and an alternative, clean fuel or lower-emission model.
47100	Carl Moyer Program Grant carryover	316,206	457,625	Carl Moyer Grant program funds carryover from previous fiscal year.
47105	Carl Moyer Program Admin (Yr 23)	41,522	72,231	The Carl Moyer Grant provides 12.5% for grant admin/expenses (held in District Reserve), which are allocated over several years (typically allocate 80% initial year)
47105A	Carl Moyer Program Grant Admin carryover from previous year	8,571	8,304	The Carl Moyer Grant provides 12.5% for grant admin/expenses (held in District Reserve), which are allocated over several years (typically allocate and carryover 20% for second year)
80150	Interest, Carl Moyer Program Grant	1,000	200	Estimated interest earned on all Carl Moyer Program Grant funds while held in the Moyer bank account. All interest earned must be available for disbursement to qualified projects.
<b>TOTAL</b>		<b>657,952</b>	<b>1,043,977</b>	
<b>STATE RESERVE (MULTI-DISTRICT) GRANT INCOME</b>				
47350	State Reserve (Multi-District) Grant	44,835	-	CARB grant funding from the unallocated 5% within the Carl Moyer Program, referred to as State Reserve (Multi-District). Supports state priorities in partnership with air districts. Initially funding went to the TIMBER Program with new funds presently going toward VIP off-road, non-Ag and Ag projects.
47350	State Reserve (Multi-District) Grant carryover	175,000	219,835	The State Reserve Grant program funds carryover from previous fiscal year.
47355	State Reserve (Multi-District) Admin	6,405	-	The State Reserve Grant provides 12.5% for grant admin/expenses (held in District Reserve), which are allocated over several years (typically allocate 80% initial year)
47355	State Reserve (Multi-District) Admin carryover	5,000	31,403	The State Reserve Grant provides 12.5% for grant admin/expenses (held in District Reserve), which are allocated over several years (typically allocate 20% for second year).
<b>TOTAL</b>		<b>231,240</b>	<b>251,238</b>	
<b>AB923 DMV SURCHARGE INCOME</b>				
48100	AB923 DMV Surcharge Funds	325,000	325,000	State provided AB923 DMV Surcharge Funds for grant projects pursuant to H&SC 44229, which authorizes the District to receive an additional \$2 per vehicle in the District's jurisdiction.
48100	AB923 DMV Surcharge Funds carryover	1,247,160	1,893,365	AB923 DMV Surcharge Funds Carryover from previous fiscal year.
80200	Interest, AB923 DMV Surcharge Funds	2,000	200	Estimated interest earned on AB923 DMV Surcharge Funds.
<b>TOTAL</b>		<b>1,574,160</b>	<b>2,218,565</b>	
<b>RURAL SCHOOL BUS PILOT PROGRAM (YR 2) INCOME</b>				
47326	Rural School Bus Pilot Program (YR 2)	-	-	Through a CARB Grant Agreement, the District administers the state-wide Rural School Bus Pilot Program (RSBPP) Year 2 grant for school buses for rural school districts.
47326	Rural School Bus Pilot Program (YR 2) carryover	5,000,000	5,000,000	RSBPP (YR 2) carryover from previous fiscal year and held in the RSBPP (YR 2) financial account.
80215	Interest, RSBPP (YR 2) Grant Program	5,000	1,000	Estimated interest earned on RSBPP (YR 2) Grant funds while held in the RSBPP (YR 2) financial account. All interest earned must be available for disbursement to qualified projects.
<b>TOTAL</b>		<b>5,005,000</b>	<b>5,001,000</b>	
<b>RURAL SCHOOL BUS PILOT PROGRAM (YR 3) INCOME</b>				
47327	Rural School Bus Pilot Program (YR 3)	-	-	Through a CARB Grant Agreement, the District administers the state-wide Rural School Bus Pilot Program (RSBPP) Year 3 grant for school buses for rural school districts (allocation was increased beyond initial amount to \$18,550,00, which includes CARB's state match project funds for DERA grant applied to RSBPP).
47327	Rural School Bus Pilot Program (YR 3) carryover	18,550,000	10,405,000	RSBPP (YR 3) carryover from previous fiscal year and held in the RSBPP (YR 3) financial account.
80216	Interest, RSBPP (YR 3) Grant Program	5,000	1,500	Estimated interest earned on RSBPP (YR 3) Grant funds while held in the RSBPP (YR 3) financial account. All interest earned must be available for disbursement to qualified projects.
<b>TOTAL</b>		<b>18,555,000</b>	<b>10,406,500</b>	

# North Coast Unified Air Quality Management District - Proposed FY 2022-23 Budget

ACCOUNT NUMBER	ACCOUNT NAME	FY 2021-22 ADOPTED	FY 2022-23 DRAFT	DESCRIPTION AND DETAILS OF ACCOUNTS
<b>RURAL SCHOOL BUS PILOT PROGRAM (YR 4) INCOME</b>				
47328	Rural School Bus Pilot Program (YR 4)	4,350,000	4,350,000	Through a CARB Grant Agreement, the District administers the state-wide Rural School Bus Pilot Program (RSBPP) Year 4 grant for school buses for rural school districts.
47328	Rural School Bus Pilot Program (YR 4) carryover	-	-	RSBPP (YR 4) carryover from previous fiscal year and held in the RSBPP (YR 4) financial account.
80217	Interest, RSBPP (YR 4) Grant Program	5,000	1,000	Estimated interest earned on RSBPP (YR 4) Grant funds while held in the RSBPP (YR 4) financial account. All interest earned must be available for disbursement to qualified projects.
<b>TOTAL</b>		<b>4,355,000</b>	<b>4,351,000</b>	
<b>DERA FEDERAL GRANT INCOME</b>				
47324	DERA Grant	986,361	1,695,376	Through Grant Agreements, G-19-DERA-01 and G-20-DERA-01, the District administers all of CARB's Diesel Emissions Reduction Act (DERA) allocated by the EPA to CARB for all of California. Under agreement, the DERA funds will be spent toward the RSBPP grant program, typically funding about 5 additional school buses.
47324	DERA Grant carryover	-	-	
<b>TOTAL</b>		<b>986,361</b>	<b>1,695,376</b>	
<b>WOODSTOVE CHANGEOUT PROGRAM INCOME</b>				
N/A-Reserve	Woodstove Changeout Grant Program	-	-	District Woodstove Grant Program is typically funded by funds from compliance settlement agreement(s). The current funds were received in FY 16/17 and are provided through the Reserve Fund.
N/A-Reserve	Woodstove Changeout Grant Program carryover	275,000	275,000	District Woodstove Grant funds carryover from previous fiscal year and held in the District Reserve.
<b>TOTAL</b>		<b>275,000</b>	<b>275,000</b>	
<b>STATE WOODSMOKE REDUCTION PROGRAM INCOME</b>				
47210	State Woodsmoke Reduction Grant Program	-	-	State Woodsmoke Reduction Grant Program is implemented by CARB and administered by air districts in coordination with CAPCOA. Implemented by California Climate Investments with GGRF funds. Initial allocation to District and also air basin. Estimated 2 year pilot with future funding.
47210	State Woodsmoke Reduction Grant Program carryover	5,000	5,000	State Woodsmoke Grant program funds carryover from previous fiscal year and held in the State Woodsmoke account.
80210	Interest, Woodsmoke Grant Program	-	-	Estimated interest earned on Woodsmoke Reduction Program funds while held in the Woodsmoke financial account. All interest earned must be available for disbursement to qualified projects.
<b>TOTAL</b>		<b>5,000</b>	<b>5,000</b>	
<b>FARMER PROGRAM INCOME</b>				
47200	FARMER Grant Program	300,000	-	CARB's Funding Agricultural Replacement Measures for Emission Reductions (FARMER) grant program. A statewide agricultural equipment replacement program similar to the Carl Moyer Program with additional project types. Initially allocates \$5.5 million split among 18 air districts with 9% administration. Funded by GGRF, Air Quality Improvement Funds, Alternative and Renewable Fuel and Vehicle Technology Funds.
47200	FARMER Grant Program carryover	5,000	-	The FARMER Grant program funds carryover from previous fiscal year and held in the FARMER account.
47205	FARMER Grant Program Admin	28,500	-	The FARMER Grant provides 9% for administrative expenses.
47205	FARMER Grant Program Admin carryover from previous year	16,365	-	The FARMER Grant provides 50% admin carryover from previous fiscal year, held in District Reserve, to be expensed this fiscal year.
80205	Interest, FARMER Grant Program	100	-	Estimated interest earned on FARMER Grant Program funds while held in the FARMER Program financial account. All interest earned must be available for disbursement to qualified projects.
<b>TOTAL</b>		<b>349,965</b>	<b>-</b>	
<b>TOTAL GRANTS &amp; SPECIAL INCOME</b>		<b>31,994,678</b>	<b>25,247,656</b>	

North Coast Unified Air Quality Management District - Proposed FY 2022-23 Budget

ACCOUNT NUMBER	ACCOUNT NAME	FY 2021-22 ADOPTED	FY 2022-23 DRAFT	DESCRIPTION AND DETAILS OF ACCOUNTS
<b>GRANTS &amp; SPECIAL EXPENSE</b>				
<b>CARL MOYER GRANT EXPENSE</b>				
68100	Carl Moyer Program Grant	607,859	963,442	Carl Moyer Program Grant incentives/project funds provided under contract to recipients.
68100	Carl Moyer Program Grant carryover	-	-	Carl Moyer Program Grant funds carryover to next fiscal year and held in Carl Moyer financial account.
68100A	Carl Moyer Program Grant Admin	33,218	57,785	The Carl Moyer Grant provides 12.5% for grant admin/expenses (held in District Reserve), which are allocated over several years (typically 80% initial year, 20% second year) to roughly cover minor admin expenses during grant term (5-10yrs). This expense is reflected in the operating budget in various accounts (e.g. Salaries & Benefits and Office Expense).
68100A	Carl Moyer Program Grant Admin carryover from previous year	8,571	8,304	Carl Moyer Grant admin of 20% carryover from previous fiscal year, held in District Reserve, to be expensed in this fiscal year.
68100A	Carl Moyer Program Grant Admin carryover to next year	8,304	14,446	Carl Moyer Grant admin of 20% carryover to next year, held in District Reserve, to be expensed next fiscal year.
<b>TOTAL</b>		<b>657,952</b>	<b>1,043,977</b>	
<b>STATE RESERVE (MULTI-DISTRICT) GRANT EXPENSE</b>				
68350	State Reserve (Multi-District) Grant	219,835	-	State Reserve Grant incentives/project funds provided under contract to recipients.
68350	State Reserve (Multi-District) Grant carryover	-	219,835	State Reserve program funds carryover to next fiscal year and held in Carl Moyer financial account.
68350A	State Reserve (Multi-District) Admin	5,000	-	State Reserve Admin provides 12.5% for grant admin/expenses, where 80% is expensed initial year when funds received. This expense is reflected the operating budget in various accounts (e.g. Salaries & Benefits and Office Expense).
68350A	State Reserve (Multi-District) Admin carryover from previous year	5,000	31,403	State Reserve admin of 20% carryover from previous fiscal year, held in District Reserve, to be expensed in this fiscal year.
68350A	State Reserve (Multi-District) Admin carryover to next year	1,405		State Reserve admin of 20% carryover to next year and held in District Reserve, to be expensed next fiscal year.
<b>TOTAL</b>		<b>231,240</b>	<b>251,238</b>	
<b>AB923 DMV SURCHARGE FUNDS EXPENSE</b>				
68055	AB923 DMV Surcharge Funds	350,000	400,000	AB923 DMV Surcharge Grant incentives/project funds provided to recipients; AB923 DMV Surcharge Funds also provide yearly match funds for the Carl Moyer Program Grant Program.
68055	AB923 DMV Surcharge Funds carryover	1,224,160	1,818,565	AB923 Grant funds carryover to next fiscal year and held in AB923 financial account.
<b>TOTAL</b>		<b>1,574,160</b>	<b>2,218,565</b>	
<b>RURAL SCHOOL BUS PILOT PROGRAM (YR 2) EXPENSE</b>				
68326	Rural School Bus Pilot Program (YR 2)	5,005,000	5,001,000	RSBPP (YR 2) Grant incentives/project funds provided under contract to recipients.
68326	Rural School Bus Pilot Program (YR 2) carryover	-	-	RSBPP (YR 2) Grant funds carryover to next fiscal year and held in RSBPP (YR 2) financial account.
<b>TOTAL</b>		<b>5,005,000</b>	<b>5,001,000</b>	
<b>RURAL SCHOOL BUS PILOT PROGRAM (YR 3) EXPENSE</b>				
68327	Rural School Bus Pilot Program (YR 3)	18,555,000	10,406,500	RSBPP (YR 3) Grant incentives/project funds provided under contract to recipients.
68327	Rural School Bus Pilot Program (YR 3) carryover	-	-	RSBPP (YR 3) Grant funds carryover to next fiscal year and held in RSBPP (YR 3) financial account.
<b>TOTAL</b>		<b>18,555,000</b>	<b>10,406,500</b>	
<b>RURAL SCHOOL BUS PILOT PROGRAM (YR 4) EXPENSE</b>				
68328	Rural School Bus Pilot Program (YR4)	4,355,000	4,351,000	RSBPP (YR 4) Grant incentives/project funds provided under contract to recipients.
68328	Rural School Bus Pilot Program (YR 4) carryover	-	-	RSBPP (YR 4) Grant funds carryover to next fiscal year and held in RSBPP (YR 4) financial account.
<b>TOTAL</b>		<b>4,355,000</b>	<b>4,351,000</b>	
<b>DERA FEDERAL GRANT</b>				
68340	DERA Grant	986,361	1,695,376	DERA Grant funding is spent within the RSBPP Grant according to the grant agreement along with RSBPP YR3 funds.
68340	DERA Grant carryover	-	-	
<b>TOTAL</b>		<b>986,361</b>	<b>1,695,376</b>	

North Coast Unified Air Quality Management District - Proposed FY 2022-23 Budget

ACCOUNT NUMBER	ACCOUNT NAME	FY 2021-22 ADOPTED	FY 2022-23 DRAFT	DESCRIPTION AND DETAILS OF ACCOUNTS
<b>WOODSTOVE CHANGEOUT PROGRAM EXPENSE</b>				
68075	Woodstove Changeout Program	100,000	100,000	District Woodstove Grant incentives provided under agreement to recipients.
68075	Woodstove Changeout Program carryover	175,000	175,000	District Woodstove Changeout Program funds carryover and held in District Reserve.
<b>TOTAL</b>		<b>275,000</b>	<b>275,000</b>	
<b>STATE WOODSMOKE REDUCTION PROGRAM EXPENSE</b>				
68080	State Woodsmoke Reduction Program	5,000	5,000	State Woodsmoke Grant incentives provided under agreement to recipients.
68080	State Woodsmoke Reducton Program carryover	-	-	State Woodsmoke Grant funds carryover to next fiscal year and held in State Woodsmoke financial account.
<b>TOTAL</b>		<b>5,000</b>	<b>5,000</b>	
<b>FARMER PROGRAM EXPENSE</b>				
68040	FARMER Program	300,100	-	FARMER Grant incentives/project funds provided under contract to recipients.
68040	FARMER Program carryover	5,000	-	FARMER Grant funds carryover to next fiscal year and held in FARMER Grant Program financial account.
68040A	FARMER Admin	14,250	-	FARMER Grant program provides 9% for admin/expenses, where 50% admin expensed in first year when funds received. This expense is reflected the operating budget in various accounts (e.g. Salaries & Benefits and Office Expense).
68040A	FARMER Admin carryover from previous year	16,365	-	FARMER Grant admin of 50% carryover from previous fiscal year, held in District Reserve, to be expensed in this fiscal year.
68040A	FARMER Admin carryover to next year	14,250	-	FARMER Grant admin of 50% carryover to next fiscal year and held in District Reserve.
<b>TOTAL</b>		<b>349,965</b>	<b>-</b>	
<b>TOTAL GRANTS &amp; SPECIAL EXPENSE</b>		<b>31,994,678</b>	<b>25,247,656</b>	

<b>25,247,656</b>	<b>Total FY 22/23 Grant Income</b>
<b>25,247,656</b>	<b>Total FY 22/23 Grant Expense</b>
<b>0</b>	

# Agenda Item: 7

**North Coast Unified  
Air Quality Management District**  
707 L Street, Eureka, CA 95501  
(707) 443-3093  
[www.ncuagmd.org](http://www.ncuagmd.org)



**TO:** North Coast Unified Air Quality Management District Board

**FROM:** Brian Wilson, APCO

**SUBJECT:** Discussion of Governing Board Member Mileage Reimbursement Allowance

**DATE:** May 19, 2022

**ACTION REQUESTED:** Accept and File

**SUMMARY:**

This agenda item is to provide opportunity for the Board Members and District staff to discuss the mileage reimbursement allowance for the District Board members. The District uses the federal mileage reimbursement rate which currently is \$0.585 (58.5¢).

# Agenda Item: 8

**North Coast Unified  
Air Quality Management District**  
707 L Street, Eureka, CA 95501  
(707) 443-3093  
[www.ncuagmd.org](http://www.ncuagmd.org)



**TO:** North Coast Unified Air Quality Management District Board

**FROM:** Brian Wilson, APCO

**SUBJECT:** APCO Report

**DATE:** May 19, 2022

**ACTION REQUESTED:** Accept and File

The following information is provided as a summary of items of interest to the Board and District. Staff solicits and appreciates any feedback concerning these items or other items of interest from the Board.

**1. Funding for Clean Air Centers & Filter Equipment**

In 2021, the EPA issued funding from the American Rescue Plan for cleaner air and neighborhood cooling refuges for vulnerable communities. Recently, under AB 836, the California Air Pollution Control Officers Association (CAPCOA) has made \$925,000 available through the Wildfire Smoke Clean Air Centers for Vulnerable Populations Incentive Pilot Program. These funds are for building HVAC retrofits, replacement high-efficiency air filters, or purchases of portable air cleaners to create a network of clean air centers for those regions outside the large air districts. The large air districts (BAAQMD, SJVAPCD, and SCAQMD) will run their own AB836 grant programs. Applications will be accepted until June 30, 2022. CAPCOA will be utilizing a ranking protocol base on geographic equity (funding at least one project in air districts or basins), cost effectiveness, affect on schools and vulnerable populations, and readiness criteria.

**2. Update on PG&E Variance and Updated Permit to Operate**

On July 10, 2020, the Hearing Board issued a Regular Variance to PG&E to provide relief from permit conditions and permit emission limitations for one year to allow the HBGS to potentially operate in island mode emergencies such as Public Safety Power Shutdown (PSPS) events and to complete engine tuning at loads less than 50%. Then, on July 26, 2021, the Hearing Board extended the variance and issued Hearing Order No. 2021-01. This extension allowed more time for PG&E to submit an application to modify appropriate permit conditions in its Title V Operating Permit. After public noticing and EPA review, the District has issued the final revised permit



as proposed and the variance is no longer required. The final permit is available on the District's website.

### **3. Update on AB 2550 – Air Quality Attainment (Assemblymember Arambula)**

The California Air Pollution Control Officers Association (CAPCOA) has been following AB 2550 – Air Quality Attainment, for some time. The bill would allow CARB to override local air district efforts and authority by requiring CARB to: a) engage community and CBOs to identify gaps in the implementation and ability of an air district to reach attainment, b) develop rules or regulations deemed necessary to attain and maintain the ambient air quality standard, and c) hold public hearings to review the current attainment plan and establish the path forward for technical assistance to the air districts.

The bill stems out of issues counties of the San Joaquin Valley APCD have had in achieving attainment, and CAPCOA felt it lacked understanding of how State Implementation Plans (SIPs) are developed and the role air districts versus the CARB. AB 2550 has since been narrowed so that it only applies to the San Joaquin Valley APCD, however, CAPCOA is continuing to oppose it because it sets such a bad precedent. Further updates on this bill will be provided as necessary.

### **4. Staff Training**

Here is a brief list of the main training staff has participated since the last Board Meeting:

- CARB - *AP 106: Fundamental Inspector Course* - David Huffman
- EPA - *BASC105-S1: Air Pollution Control Technology Series* - David Huffman
- CARB - *AP 102: Air Quality Training Program* - Tianna Nourot
- Streamline - *New ADA Dashboard* - Erin Squire
- Streamline - *Monthly Masterclass: The Ultimate Guide to Content* - Erin Squire & Katie Thompson
- CAPCOA - *Understanding Weather: Introductory Discussion* - Katie Thompson
- Fred Pryor - *Microsoft Excel Basics* - Katie Thompson

# Agenda Item: 9

## Board Member Reports

# Agenda Item: 10

## Adjournment